



# Tour Guiding

## **What is Tour Guide?**

A tour guide is someone who leads a group on tour.

## **What are tour guiding skills?**

Tour guiding skills are techniques that individuals use when giving a guided tour to an audience. Tour guides often use their skills in historical landmarks, museums, parks, resorts and cities, helping travelers and guests learn more about the location they're visiting and answering any of their questions.

## **Examples of tour guiding skills**

Here are some examples of skills that tour guides use throughout their careers:

### **1. Communication**

Communication is one of the most important skills tour guides can use during their workday as they relay important information to their travelers.

### **2. Improvisation**

Sometimes tour guides will require the use of improvisation to give an effective and entertaining tour to their audience.

### **3. Powerful memory**

When learning all the information they relay to the tour group, it's important for tour guides to have impressive memories so that they can give accurate and consistent information.

### **4. Time management**

Tour guides require strong time management skills because it allows them to time their tours effectively. That's why it's important for tour guides to be aware of the time and how much information they can relay or how many questions they can answer before moving on to a new topic of the tour.

## **5.Sense of humor**

Though not always necessary, a sense of humor can be important for tour guides, especially when wanting to deliver an entertaining tour.

## **6.Passion for knowledge**

A passion for knowledge and teaching can also allow tour guides to help guests learn the details of the tour more effectively and answer their questions to increase their understanding.

# What are the five roles of a tour guide?

The five primary roles of a tour guide are:

- 1.Educator: Imparting own knowledge about the tour destination.
- 2.Entertainer: Making the tour engaging and entertaining.
- 3.Organizer: Ensuring the tour runs smoothly.
- 4.Leader: Leading the tour group and ensuring their safety.
- 5.Ambassador: Representing the tour company and promoting its business.

# What are the most critical responsibilities of a tour guide?

The primary duties of a tour guide include:

- Ensuring guests' safety.
- Providing accurate and engaging information.
- Managing the tour schedule.
- Addressing any concerns or questions from the group.

## **What makes you a good tour guide?**

A good tour guide has knowledge, passion, and strong communication skills. They are organized and enthusiastic and can connect with a diverse group of travelers, ensuring each guest feels valued and informed.



**There are many kinds of tour guides, some of the most popular categories of guides include:**

### **1. The professional tour guide**

The professional tour guide is the most common type of tour guide, and it's the primary type most people think of when thinking about a tour guide. It's usually a full-time job, but it can also be part-time.

### **2. The private tour guide**

A private tour guide accompanies paying clients on tours for a fee but doesn't work full-time in the industry. Instead, they use their time off from work or school to make extra money by giving guided tours to tourists in their city or country. They can offer services based on their timetable as their managers.

### **3. The academic tour guide**

This tour guide works at an educational institution such as a university or an art museum, giving tours to students, teachers, and other community members. They usually have an educational background, study galleries and cultural buildings, and are often fluent in many languages.

#### **4. The freelance tour guide**

A freelance traveller gives guided tours to tourists abroad on vacation or business trips. They're adventure lovers who love private cruises to nature and other places.

#### **5. The local tour guide**

A local tour guide or escort works at a tourist attraction, such as an amusement park or zoo. They may also be employed by a travel agency that offers guided tours to visitors.

#### **6. The Traditional Guide**

The definitive guide is knowledgeable about the destination's history, culture, and sights and delivers a structured, fact-filled tour.

## **7 The Cultural Guide:**

The cultural guide focuses on the destination's traditions, customs, and way of life and provides an immersive experience for travellers. They may take the group to local markets, homes, or community events to give them a glimpse into the daily life of the people in the area.

## **8-The Adventure Guide:**

The adventure guide leads active and physically challenging tours, such as hiking, biking, or kayaking.

## **9.The Food and Drink Guide:**

The food and drink guide focuses on the destination's local cuisine and beverage culture.

Good morning, ladies and gentlemen,

Welcome to Yogyakarta City.

First, I would like to ask how are you all this fine morning? I hope you are all in good health to be able to enjoy the trip with us today in the beautiful Yogyakarta City. I would like to introduce myself before we continue our trip. I'm ....., your tour guide for today's trip.

Before we leave the hotel, I would like you all to check your belongings and make sure that you didn't leave anything behind. If everything is in its place, let us all proceed to enter the bus that has been prepared for us all.



The first place we are going to visit is Taman Sari. Let me tell you a little bit about our first destination. Taman Sari was originally a part of Keraton Yogyakarta, despite being in different locations. It is a very popular tourist destination that wants to know more about Sri Sultan's life in the past.

Now that we have arrived, you can freely explore the wonders of Taman Sari. However, make sure that you return to the bus at 10.00 to continue our trip to the next destination.



The next historic place we are going to visit is Keraton Yogyakarta. This next place is owned by Sri Sultan Hamengkubuwono, the highest leader of Yogyakarta. Keraton has many historical heritages that remind us of the struggles of Yogyakarta against colonizers.

Keraton Yogyakarta was built in 1755 by Sri Sultan Hamengkubuwono himself. While you are in Keraton, we advise you to be respectful of everything in it.

So, that is our itinerary for this tour. I hope you can all have a lovely visit to this country and enjoy everything it has to offer. For the rest of today, you can all rest before we start our tour tomorrow morning. I hope you all enjoy your stay at the hotel that we have prepared for you.

See you all tomorrow.



**Please prepare yourself as a tour guiding for meeting 10-12**

**Meeting 10 (02 Desember)**

Abby, Dini, Dina, Daffa, Arsennia, Jeremi, Abner, Intan, Indra, Patricia, Ajeng

**Meeting 11 (09 Desember)**

Charlota, Farhan, Lia, Ida Ayu, Ghozali, Radja, M.Puja, Samuel, Alya, Jesslyn, Maya

**Meeting 12 (16 Desember)**

Kanaya, Reva, Rio Naldy, Angel, Safira, Rizky, Ahmad Aditya, Ika, Sindi Aulia, Ayu Manda, Syahrul

# *Thank You*

